

## Farmworker Advocacy Network Coordinator (Bilingual - Spanish/English)

### FARMWORKER ADVOCACY NETWORK DESCRIPTION

The [Farmworker Advocacy Network](#) (FAN) is a statewide network of organizations that works to improve living and working conditions of agricultural workers in North Carolina. Since 2003, FAN has brought workers' voices to the legislative process and pushed for policy change at the state, local and federal level. FAN members work together to identify problems and issues affecting agricultural workers in North Carolina; push for better workplace laws through education to the public, advocacy and research; support efforts of agricultural workers to be leaders in the worker justice movement; and monitor government agencies and other actors whose activities impact workers' rights, health and wellbeing.

The Coalition Coordinator will be an employee of the North Carolina Council of Churches, which is a member of FAN and the fiscal sponsor for the coalition.

### COUNCIL DESCRIPTION

With more than eight decades of progressive activism, the [North Carolina Council of Churches](#) remains a leading faith voice for justice advocacy in North Carolina. We are particularly concerned about issues related to racial equity, universal health care, the environment, fair wages, gun violence prevention, and voting rights. The Council has been an engaged partner advocating for Farmworker justice for over 60 years. The qualified candidate will join a dynamic team of social justice change agents.

### POSITION SUMMARY

FAN is seeking a Coalition Coordinator to organize and strengthen the coalition internally and help coordinate the coalition's external work. Responsibilities will include overseeing member recruitment, retention and participation; coordinating the coalition meetings; managing the coalition email listservs and calendar; helping plan coalition events. Additionally, the Coalition Coordinator will assist the Steering Committee with budget management and oversight, drafting grant applications and reporting to grant funders. The Coalition Coordinator will also be responsible for leading FAN's public communications through FAN's social media channels, the coalition's website, and public relations. The Coalition Coordinator will support the advocacy efforts of FAN, which may include drafting letters, setting up meetings with legislators, and creating action alerts.

### Required Qualifications and Skills:

- Demonstrated experience working with a coalition, preferably in a leadership position
- Well organized
- Knowledge about farmworker justice issues and/or immigrants' rights
- Excellent written and oral communication skills in English and Spanish
- Demonstrated commitment to social justice

- Must be comfortable facilitating meetings and engaging with people from various backgrounds
- Experience using Google for email, document management, calendars
- College degree

**Preferred Qualifications and Skills:**

- Experience in organizing or advocacy campaigns.
- Experience communicating with the media and creating social media campaigns.
- Experience with grant writing and grant management.
- Experience with creating and managing budgets; familiarity with Excel.

The position is open immediately and will be filled as soon as possible. To apply, send a cover letter, resume, and 3 professional references as a single PDF file that has your name in its title, and "FAN Coordinator" in the subject line to [asantibanez@hispanicfederation.org](mailto:asantibanez@hispanicfederation.org).

Salary: commensurate with experience, in the range of \$45,000 to \$50,000

- Full time with 3 weeks paid vacation and 2 weeks paid sick leave
- 3-month probation period
- Retirement benefits available when probation period concludes
- Office Location: Raleigh, N.C., with the option for hybrid virtual work plan; some nights and weekends expected.

The Council is an equal opportunity employer. People of color and individuals from diverse backgrounds are encouraged to apply. The Council does not discriminate on the basis of race, color, national origin, ethnic background, citizenship status, religion, gender, gender identity, sexual orientation, age, or disability.

The hiring committee will begin reviewing resumes on July 1, 2023.